

# **Fargo Public Schools**

## **Guidance & Counseling Practicum/Internship Information**

### **Welcome**

Greetings! Thank you for considering the Fargo Public Schools as a potential site for your Counseling & Guidance practicum or internship. We are committed to providing the students in our district with access to quality personal, social, educational, and career development counseling services. Our network of both elementary and secondary school counselors can be an excellent resource for you as you work your way through the educational process of becoming a school counselor.

To make this a quality experience for you, your counseling supervisor, and especially our students, it is important that we have a complete picture of you and of your expectations as an intern. It is with this in mind that the following intern application materials must be submitted.

### **Application Overview**

To be considered as a practicum/intern in the Fargo Public Schools, applicants must:

1. Submit a *letter of request* to be a practicum student/intern in the Fargo Public Schools. (include your graduate program's required total hours for the practicum or internship experience).
2. Complete and submit the attached *School Counseling Practicum/Internship Application*.
3. Submit two *Letters of Recommendation*.
4. Submit an updated *resume*.
5. Provide to the district Human Resource Department a completed *background check*.

These materials should be submitted to:

Associate Superintendent  
Fargo Public Schools  
700 7<sup>th</sup> Street South  
Fargo, ND 58103

Fax: 701.446-1200

### **Deadlines to submit application materials:**

|                           |                           |
|---------------------------|---------------------------|
| To start Fall Semester:   | February 15 <sup>th</sup> |
| To start Spring Semester: | October 15 <sup>th</sup>  |

## School Counseling Practicum/Internship Application Fargo Public Schools

Name: \_\_\_\_\_ Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone: day: \_\_\_\_\_ cell: \_\_\_\_\_ Email: \_\_\_\_\_

Graduate Counseling program: NDSU \_\_\_\_\_ MSU-M \_\_\_\_\_ Other: \_\_\_\_\_

Position you are applying for (check one) \_\_\_\_\_ Practicum \_\_\_\_\_ Internship  
(Note: If applying for an internship position, did you complete a practicum experience? If so, where?)  
\_\_\_\_\_

Educational level you are requesting (check all that apply):  
K-5 \_\_\_\_\_ Middle School (6-8): \_\_\_\_\_ High School (9-12) \_\_\_\_\_

Fargo School(s) and/or Counselor(s) you are requesting (if applicable): \_\_\_\_\_

Term(s) you are requesting practicum/internship: School year: \_\_\_\_\_ - \_\_\_\_\_ Semester: Fall Spring both

Counselor Intern's Liability Company & number (if applicable): \_\_\_\_\_  
Membership: ASCA \_\_\_\_\_ ACA \_\_\_\_\_ Other \_\_\_\_\_

Counselor Intern's Graduate Supervisor: \_\_\_\_\_ Phone: \_\_\_\_\_

Number of hours of *Internship* required by your graduate program: \_\_\_\_\_

Number of hours of *Practicum* required by your graduate program: \_\_\_\_\_

**Goal Statements:** Prioritize the top three learning goals that you have identified for yourself as part of this internship:

1.

2.

3.